



**stars**  
function centre  
excitement central

*Christmas Function Package*  
2020

36 Scarborough Street, Southport Q 4215  
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[www.rslclubssouthport.com.au](http://www.rslclubssouthport.com.au)

# *Our Venue*

Thank you for considering Stars Function Centre as a venue for your Christmas function.

Our events team are specialists in their approach when it comes to running high quality, well organized events and special occasions. The Stars Function Centre, centrally located in the Southport CBD is part of RSL Club Southport. Our experienced team guarantee personal attention and support from your initial inquiry right through to our follow up, ensuring your event is an outstanding success and you will choose us again in the future. With our mouth watering menus, unique style and features, our team at Stars Function Centre apply a dedicated hands-on approach with the ability to cater for all of your needs.

The Northern Star room boasts a large dance floor with stage, private bar, and the latest audio/visual and lighting equipment. It can accommodate up to 200 guests theatre style or 120 seated cabaret style. The Northern Star room is the perfect solution for corporate meetings, training sessions, auctions, weddings and other intimate dinners and celebrations.

The Southern Star room has a private bar and is ideal for your next product launch, trade show, large celebration, conference or wedding. It can seat up to 400 guests theatre style or up to 420 seated cabaret style. On request, we can provide a dance floor and stage area.

The Grand Showroom is also located on Level One and is one of the largest auditoriums on the Gold Coast. This is a fully air conditioned room that is ideal for large corporate conferences, trade shows, awards nights, school formals, live entertainment, shows and corporate dinners. The Grand Showroom boasts a large professional stage, state of the art light and sound equipment, large dance floor, two dressing rooms and two bars. We are able to seat up to 800 guests theatre style or 650 cabaret seating. Our Grand Showroom is the perfect solution for any major event.

## Features:








- Flexible and affordable menu options
- Latest in technology
- Flexible room layouts
- Free undercover parking
- Access to in-house theming and decorations services
- Close to public transport and accommodation
- Access to bars, and gaming

## ***RSL Club Southport...***

***Where you are more than just a number...***

Book your special occasion today by phoning our events team on 07 5552 4200 or email us at [catering@southportsl.com.au](mailto:catering@southportsl.com.au)

# Function Room Options

Room	Theatre 	Classroom 	Cocktail 	Banquet 	Cabaret 	U-Shape 	Boardroom 	Area (sqm)	Dimensions (m)
The Boardroom	-	-	-	-	-	-	16 <b>10</b>	42	5.1 x 8.3
Northern Star	200 <b>110</b>	120 <b>30</b>	250 <b>110</b>	90 <b>90</b>	120 <b>100</b>	30 <b>30</b>	30 <b>30</b>	464	16 x 29
Southern Star	400 <b>100</b>	200 <b>100</b>	350 <b>100</b>	200 <b>100</b>	420 <b>100</b>	50 <b>50</b>	30 <b>30</b>	377	13 x 29
The Grand Showroom	800 <b>250</b>	350 <b>250</b>	800 <b>250</b>	300 <b>250</b>	650 <b>250</b>	-	30 <b>30</b>	841	29 x 29

**COVID 19 reduced capacity**

# Room Hire Fees

Room	Half Day Hire	Full Day Hire	Weekend Hire
The Boardroom	175.00	250.00	275.00
Northern Star	320.00	400.00	450.00
Southern Star	500.00 (PM Only)	-	600.00 (PM Only)
The Grand Showroom	From 2000.00 (PM Only)	-	From 2500.00 (PM Only)

\*Room hire may be negotiated based on catering requirements of the function

# Plated Menu

2 Course Meal - Main & Dessert \$39.50  
2 Course Meal - Entrée & Main \$41.50  
3 Course Meal Entrée, Main & Dessert \$45.50  
Minimum 30 Guests  
Select two items from each course to be served alternately

## ENTREE

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Panko Prawn & Mango Salad with a Summer  
Banana Citrus Vinaigrette

Country-style Pumpkin soup finished with  
Roasted Macadamias

Spinach & Ricotta Ravioli with a  
Mediterranean Cream Sauce, garnished  
with Parmesan Cheese

Classic Prawn Cocktail served with  
Lemon & Thousand Island Sauce

Mt. Warning Smoked Chicken Caesar

Turkey & Mushroom Vol au Vents

## MAIN COURSE

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Duo of Meats;  
Honey Baked Ham & Turkey Breast served  
with home-style baked Vegetables,  
smothered with a Cranberry Jus Lie

Oven Baked Barramundi Fillet served with  
Lemon Scented Roasted Potatoes &  
Char-grilled Asparagus Hollandaise Sauce

Bacon Wrapped Stuffed Chicken Breast on a  
Roasted Pumpkin Mediterranean Salad

Oven Roasted Pork Loin on Roast Chats  
Potatoes, sautéed Baby Spinach with Red  
Bell Peppers & a Red Wine Jus, finished with  
a Rustic Apple Compote

Grilled Beef Sirloin on Baked Mushroom,  
Capsicum, Bacon & Roasted Sweet Potato  
Stack with a Red Wine Jus

Teriyaki Salmon on an Oriental Noodle Salad  
with Chilli & Roasted Nut Vinaigrette

## DESSERT

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Traditional Christmas Pudding  
with Brandy Custard & Fresh Cream

Mississippi Mud Cake  
with Cream & Summer Berry Compote

Blueberry Pie with Vanilla Bean Crème  
Anglaise garnished with Fresh Blueberries

Warm Sticky Date Pudding with  
Butterscotch Sauce

Pavlova with Chantilly Cream, Seasonal  
Fruit & Wild Berry Coulis

Belgian Chocolate Coated Cream  
filled Profiteroles with Kahlua Cream &  
Strawberries

Berry Cheesecake with Fresh Cream

Tea, Coffee & Chocolates

# Beverage Packages

Guest Limits Apply

## PACKAGE 1

Minimum 10 pax

Assorted Soft Drinks  
Assorted Juices  
Mineral Water  
Bottled Water

On Arrival: \$5.50 per person  
2 Hours: \$10.50 per person  
3 Hours: \$14.50 per person  
4 Hours: \$18.50 per person

## PACKAGE 2

Minimum 30 pax

Assorted Soft Drinks  
Assorted Juices  
Mineral Water  
Bottled Water  
Draught Beer (Full & Light Strength)  
House Wine (Red, White & Sparkling)

On Arrival: \$9.50 per person  
2 Hours: \$19.50 per person  
3 Hours: \$26.50 per person  
4 Hours: \$32.50 per person

## PACKAGE 3

Minimum 50 pax

Assorted Soft Drinks  
Assorted Juices  
Mineral Water  
Bottled Water  
Draught Beer (Full & Light Strength)  
House Wine (Red, White & Sparkling)  
Premium Bottled Beers  
Basic Spirits & Mixes

On Arrival: \$15.50 per person  
2 Hours: \$35.50 per person  
3 Hours: \$45.50 per person  
4 Hours: \$55.50 per person

Soft Drinks - Post Mix Only. Pepsi, Pepsi Max, Ginger Ale, Lemonade, Lemon Squash & Soda Water  
Juices - Apple, Orange, Pineapple & Tomato  
Draught Beer - VB, Carlton Midstrength & Cascade Light  
House Wine - White: Wirra Wirra Chardonnay & Oxford Landing Sauvignon Blanc  
House Wine - Red: Oxford Landing Shiraz & Oxford Landing Merlot  
House Wine - Sparkling: Angus Brut Sparkling  
(Wines may be upgraded at an additional cost)

We also offer bar tab or cash bar facilities upon request

Responsible Service of Alcohol

In accordance with Queensland Liquor Act 1992 & The Registered Clubs Act, our management and staff will ensure responsible service of alcohol at all times.

# Facilities & Equipment

## Audio

- Professional Audio System (Light/Sound Tech Req'd)
- Wireless Microphone
- Standing Microphone
- Portable PA System & Roaming Microphone
- CD Player
- DJ

## Visual

- Data Projector & Screen
- DVD Player
- Laser Point
- Data Video Projector
- Whiteboard with pens & eraser

## Theming

- Helium Balloons
- Chair Covers & Sashes
- Backdrop with fairy lights
- Candelabras
- Table Centrepieces

## Miscellaneous

- Internet Access
- Facsimile Access
- Photocopying
- Other Business Facilities on request

\*Price negotiated on request. Prices are based on a daily hire charge

**Light & Sound Production** • If a Light & Sound technician is required to coordinate the production for your function, we will provide our in-house technician at a cost of \$50.00 per hour (min 3 hours).. If you need access to RSL Club Southports light and sound equipment, you are required to use the services of our in house technician. No other technicians are able to have access to our equipment without JAB Music Studios being present. Associated costs for this service will vary depending upon your requirements.

**Security** • Security is required for certain types of functions only. This will be an additional cost if required.

**Cleaning Bond** • Certain types of functions require a cleaning bond. Our Functions team will advise you at time of enquiry if this is required.





# Terms & Conditions

## 1. CONFIRMATION OF BOOKINGS

Your booking will not be confirmed until a deposit is received. We hold tentative bookings for 7 days only, and if we do not receive confirmation and a deposit we will release the space without further notice. The required deposit is the total of the room hire or as determined during enquiry.

## 2. GUARANTEED FINAL NUMBER

The nominated attendance figure must be confirmed not later than 72 hours prior to the function and the basic food and beverage charges will be calculated on the greater of the confirmed and actual attendance figures. Increases up to 10% are acceptable if adequate notice is given. It is your responsibility to notify us of final numbers. RSL Club Southport reserves the right to only cater for the confirmed number.

## 3. PAYMENT

Full payment is required 72 hours prior to your function. The agreement signatory is liable to pay all money due under this agreement. We do not provide credit. All functions must be paid with cash, credit card, direct deposit or by bank cheque. The balance of beverage & miscellaneous charges must be finalised at the conclusion of the event. All prices quoted are inclusive of GST.

## 4. CANCELLATION

RSL Club Southport reserves the right to cancel an event should the event be seen to jeopardise the reputation of the venue. Should an unforeseen circumstance occur & RSL Club Southport is unable to accommodate your event, we reserve the right to cancel any booking or refund any deposit without notice.

In the event of cancellation the following terms will apply:

1. All cancellations must be made in writing.
2. For functions of 100 guests or more, if the function is cancelled more than three months from the function date, the deposit will be refunded in full
3. For functions of 100 guests or more, if the function is cancelled less than three months from the function date, the deposit will only be refunded if the function room is resold for a function of similar size.
4. For functions of 100 guests or less, if the function is cancelled more than one month from the booked date, the deposit will be refunded in full
5. For functions of 100 guests or less, if the function is cancelled less than one month from the function date, the deposit will only be refunded if the function room is resold for a function of similar size.
6. For functions cancelled ten working days or less before the function date, the cancellation fee will be equal to 50% of the total estimated value of the function.
7. For any function cancelled within 72 hours of the function date, any monies paid will be forfeited

## 5. PRICE & ROOM HIRE CONDITIONS

Upon completion of an event all equipment must be cleared from the venue. Any equipment left in the function room may result in an additional room hire fee. Every possible effort is taken to maintain prices quoted but these are subject to change at the discretion of the management to allow for market variations. If our prices are altered we will endeavour to give you as much notice as possible.

## 6. DAMAGE & INSURANCE

Any property of the client or any other person, brought into RSL Club Southport Club shall not be liable for any loss or damage, however caused. This includes all and any items left after the event.

## 7. INDEMNITY

The Client attends the Function at his/her own risk and agrees to indemnify and keep indemnified RSL Club Southport against all costs, charges and expenses, which may be incurred due to any person suffering injury while at the Function or due to any loss or damage of property related directly or indirectly to the Function.

8. SUITABILITY OF PREMISES

RSL Southport Club does not warrant the suitability of the facilities hired for your function. It is recommended that you satisfy yourself in that regard before confirming your booking.

9. CONSUMPTION OF OUTSIDE FOOD AND BEVERAGE

For licencing purposes, only food supplied by the venue may be consumed during a function. No external supply allowed

10. CONDUCT

1. The Client must conduct the function in an orderly manner, in full compliance with the above 'Terms and conditions', and ensure compliance by all persons in attendance.
2. The Client must ensure no disturbance or nuisance will be caused to RSL Club Southport or any of its guests, visitors or neighbours.
3. The Client assumes responsibility for all damage caused by them or any of their guests, invitees or other people attending the function, whether in the function rooms or another part of the venue.
4. General and normal cleaning is included in the cost of the room hire charge, however additional charges may apply if the function has created cleaning needs above and beyond normal cleaning.
5. The venue will take all necessary care but will not accept responsibility for damage or loss of any clients property in the venue before, during or after the function.
6. RSL Club Southport is entitled to remove any persons from the Function whose behaviour, in the opinion of Management, is objectionable, improper or undesirable. The venue reserves the right to cancel any bookings for themed parties that it deems inappropriate.
7. Children are allowed on the premises until 10pm unless otherwise arranged with Management; however the client undertakes to ensure that children will be kept under strict supervision and remain under the responsibility of the client. Any minors found to consuming alcohol will be removed from the premise and the remainder of the function will be cancelled with no monies refunded.

Please read the above agreement thoroughly, sign and return to our Functions team by: **Fax 07 5591 7059 Email: catering@southportsl.com.au** or Post: **Stars Function Centre, PO Box 2127, Southport Qld 4215**

I have read and accept the conditions stated in this Agreement:

Date of Function: \_\_\_\_\_ Number of Attendees: \_\_\_\_\_

Name in full: \_\_\_\_\_ Position (if applicable): \_\_\_\_\_

Company (if applicable): \_\_\_\_\_ Signature: \_\_\_\_\_

Deposit Enclosed: \$\_\_\_\_\_ ( ) Mastercard ( ) Visa ( ) Amex ( ) Diners ( ) Bank Cheque ( ) Cash ( ) Eftpos (\*3% surcharge for Amex & Diners)

Cardholders Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Card No: \_\_\_\_\_ Expiry Date: \_\_\_\_ / \_\_\_\_ CCV: \_\_\_\_\_

<b>Office Use Only</b>	
Received & Processed By: _____	Checked By: _____
Date: _____	